

<b>Audit Title</b>	<b>Risk Rating</b>	<b>Status as at 01/04/2022</b>	<b>Corporate Priority</b>	<b>Days</b>
<b>Level 1 – Cross Cutting Reviews – Council Governance &amp; Control</b>				
Review of Departmental Gifts & Hospitality Registers	Med/High	Planned	Cross Cutting	15
Corporate Governance Review	Med/High	Planned	Cross Cutting	15
Safeguarding	Med/Low	Planned	Cross Cutting	10
Achieving Better Together – Transformation (inc. workforce strategy and savings delivery)*	New	Planned	Cross Cutting	15
Oracle Cloud / Fusion Project	New	Planned	Cross Cutting	10
Regional Working	New	Planned	Cross Cutting	10
Sickness & Overtime Review	New	Planned	Cross Cutting	15
<b>Level 2 – Fundamental Systems - Section 151 Officer Assurance</b>				
<b>Financial Services &amp; Service Centre – (1) Annual Audit, (2) 2-yearly Audit</b>				
Employee Services (1)	Med/High	Planned	Section 151 Assurance	30
Accounts Receivable (1)	High	Planned	Section 151 Assurance	35
Business Rates (NDR) (1)	Med	Planned	Section 151 Assurance	20
Treasury Management Borrowing & Investments (2)	Med	Planned	Section 151 Assurance	18
Accounts Payable (1)	Med	Planned	Section 151 Assurance	35
Cash (2)	Med	Planned	Section 151 Assurance	30
Council Tax (2)	Med/High	Planned	Section 151 Assurance	30
Main Accounting System (2)	Med	Planned	Section 151 Assurance	20
<b>Level 3 – Service Level Audits – Other Assurance</b>				
<b>Education Planning &amp; Resources</b>				
Cefn Hengoed Comprehensive School	Med	Planned	Education	10
Penyreheol Comprehensive School	Med	Planned	Education	10
Dylan Thomas Comprehensive School	Med	Planned	Education	10
Gowerton Comprehensive School	Med	Planned	Education	10
School Kitchens	Med/High	Planned	Education	15
Catering & Cleaning HQ*	Med	Planned	Education	10
Primary School Procurement – Thematic	Med	Planned	Education	15
Decarbonisation Programme	New	Planned	Education	10
Business Manager Remuneration Review	New	Planned	Education	10
Headteachers Remuneration above recommended Individual School Range Review	New	Planned	Education	10

IR35 Employment Status of Individuals - Thematic	New	Planned	Education	10
<b>Vulnerable Learner Service</b>				
Elective Home Education Provision	New	Planned	Education, Safeguarding & Poverty	10
EOTAS Value for Money Review	New	Planned	Education, Safeguarding & Poverty	5
<b>Education Grants &amp; Other</b>				
Schools Annual Report	n/a	Planned	Education, Safeguarding & Poverty	3
Regional Consortia School Improvement Grant	n/a	Planned	Education, Safeguarding & Poverty	15
Pupil Deprivation Grant	n/a	Planned	Education, Safeguarding & Poverty	15
<b>Child &amp; Family Services</b>				
Emergency Duties Team	Med	Planned	Safeguarding	10
Adoption Allowances*	Med	Planned	Safeguarding	10
Western Bay Adoption Services	Med/Low	Planned	Safeguarding	15
Foster Swansea	Med	Planned	Safeguarding	10
Youth Provision in Early Help	Med	Planned	Safeguarding	15
Residential & Outdoor Centres*	Med	Planned	Safeguarding	10
<b>Adult Services</b>				
Home Care*	Med/High	Planned	Safeguarding	10
West Glamorgan Regional Partnership	New	Planned	Safeguarding	5
All Wales Community Care Information System (WCCIS)	New	Planned	Safeguarding	10
Fforestfach Day Services	Low	Planned	Safeguarding	10
CREST*	Med	Planned	Safeguarding	10
Housing Support Grant	n/a	Planned	Safeguarding	10
Enable Support for Independent Living Grant	n/a	Planned	Safeguarding	10
<b>Adult Services – Directorate Services</b>				
Client Property & Finance	Med	Planned	Safeguarding	15
Review of Transitional Placement Agreements	New	Planned	Safeguarding	10
<b>Tackling Poverty</b>				
Local Area Coordinator Review	New	Planned	Poverty	5
<b>Building Services</b>				
Heol y Gors – Stores, Admin & Finance, Oracle T&L*	Med/High	Planned	Economy & Infrastructure, Safeguarding	20

Heol y Gors – Plant & Transport	Med/Low	Planned	Economy & Infrastructure, Safeguarding	7
Day to Day Repairs / Maintenance Section*	Med	Planned	Economy & Infrastructure, Safeguarding	20
<b>Property Services</b>				
Quadrant Rents & Estates Management (inc. Rentals)	Med	Planned	Economy & Infrastructure	10
<b>Waste Management &amp; Parks</b>				
Waste Management	Med	Planned	Economy & Infrastructure, Resource & Biodiversity	10
Grounds Maintenance & Central Operations (inc. Burials, Stores and Workshops)	Med/Low	Planned	Economy & Infrastructure, Resource & Biodiversity	15
Cleansing Strategy	New	Planned	Economy & Infrastructure, Resource & Biodiversity	5
<b>Highways &amp; Transportation</b>				
Transport Support	Med	Planned	Economy & Infrastructure	10
Concessionary Bus Fares	Med	Planned	Economy & Infrastructure	5
Civil Parking Enforcement	Med/Low	Planned	Economy & Infrastructure	20
Swansea City Bus Station	Med	Planned	Economy & Infrastructure	8
Advance Payment Code	Med	Planned	Economy & Infrastructure	8
Streetworks	Med	Planned	Economy & Infrastructure	10
Fleet Maintenance	Med/High	Planned	Economy & Infrastructure	15
Traffic Orders	High	Planned	Economy & Infrastructure	10
Transport Depot	Med	Planned	Economy & Infrastructure	15
Live Kilometre Support Grant	n/a	Planned	Economy & Infrastructure	5
<b>Housing &amp; Public Health</b>				
Housing Options	Med	Planned	Poverty, Safeguarding	20
Leasehold Properties	Med	Planned	Poverty, Safeguarding	15
Furnished Tenancy Scheme	Med/Low	Planned	Poverty, Safeguarding	12
Home Improvement Team	Med	Planned	Poverty, Safeguarding	10
Application Controls – CX System (Flare Replacement)*	Med	Planned	Poverty, Safeguarding	5
Burials & Cremations – Swansea Crematorium	Med	Planned	Poverty, Safeguarding	10
Trading Standards Division	Med/Low	Planned	Poverty, Safeguarding	10
Licensing Division	High	Planned	Poverty, Safeguarding	15
Rechargeable Works*	Med	Planned	Poverty, Safeguarding	15
Pollution Control Division	Med	Planned	Poverty, Safeguarding	10
Welsh Housing Quality Standards	New	Planned	Poverty, Safeguarding	10
<b>Cultural Services</b>				

Foreshore & Lettings (inc. Land Train & Caravans)	Med/High	Planned	Economy & Infrastructure	15
St Helen's Ground	Med/Low	Planned	Economy & Infrastructure	5
Spot Checks	Med	Planned	Economy & Infrastructure	5
Libraries Admin & Central Library*	Med	Planned	Economy & Infrastructure	15
Tourism Marketing	Med	Planned	Economy & Infrastructure	10
<b>Planning &amp; City Regeneration</b>				
Swansea Market	Low	Planned	Economy & Infrastructure, Resources & Biodiversity	20
Economic Development – Admin	Med	Planned	Economy & Infrastructure, Resources & Biodiversity	10
External Funding Team	Med	Planned	Economy & Infrastructure, Resources & Biodiversity	5
Planning Services – Administration & Fees	Med	Planned	Economy & Infrastructure, Resources & Biodiversity	15
Section 106 Agreements	Med/High	Planned	Economy & Infrastructure, Resources & Biodiversity	10
<b>Communications &amp; Marketing</b>				
Communications & Public Relations	Med	Planned	Transformation & Council Development	10
Corporate Marketing	Low	Planned	Transformation & Council Development	7
Civic Admin/Mayoral Service/Mansion House*	Med	Planned	Transformation & Council Development	10
Design Print	Med	Planned	Transformation & Council Development	15
Emergency Planning & Business Continuity*	Med	Planned	Transformation & Council Development	10
Health & Safety (inc. Wellbeing)	Med/Low	Planned	Transformation & Council Development	10
Risk Management	Med/High	Planned	Transformation & Council Development	15
<b>Financial Services &amp; Service Centre</b>				
Cashiers Office – CCI Reconciliation	Med/High	Planned	Section 151 Assurance	5
Write-Off Requests	n/a	Planned	Section 151 Assurance	5
Cashiers Write-off's	n/a	Planned	Section 151 Assurance	5
Insurance	Med	Planned	Section 151 Assurance	10
Taxation – VAT	Med	Planned	Section 151 Assurance	10
Pension Fund Other Transactions	Med	Planned	Section 151 Assurance	10
AP Project Bank Accounts	New	Planned	Section 151 Assurance	8
Non-Residential Care	Med/High	Planned	Section 151 Assurance, Safeguarding	25
Purchase Card Transactions Monthly Review	Med	Planned	Section 151 Assurance	10

Purchase Card Administration	Med/Low	Planned	Section 151 Assurance	15
Application Controls – Foster Care System	Med	Planned	Section 151 Assurance	5
<b>Legal, Democratic Services &amp; Business Intelligence</b>				
Coroners Service	Med	Planned	Monitoring Officer Assurance	12
Election Expenses (Local Government Elections)	n/a	Planned	Monitoring Officer Assurance	10
Legal Services Management of Risk	Med	Planned	Monitoring Officer Assurance	10
Welsh Translation Unit	Med	Planned	Monitoring Officer Assurance	10
<b>Commercial Services</b>				
Review of Contracts in IT	New	Planned	Section 151 Assurance	10
Review of invoices paid with retrospective order placed on Oracle	Med/High	Planned	Section 151 Assurance	10
Formal Contracts & Waivers	New	Planned	Section 151 Assurance	10
<b>Digital &amp; Customer Services Audits</b>				
Blue Badges	Med/Low	Planned	Transformation & Council Development	5
Corporate Complaints	Med	Planned	Transformation & Council Development	8
Corporate Learning & Development Team*	New	Planned	Transformation & Council Development	5
Management of Absence	Med/High	Planned	Transformation & Council Development	10
<b>Contract Audits</b>				
Contracts Register	Med	Planned	Transformation & Council Development	10
<b>Computer Audits</b>				
Internet Controls – Corporate Network	Med/Low	Planned	Transformation & Council Development	10
Web Development	New	Planned	Transformation & Council Development	10
Physical & Environmental Controls	Med	Planned	Transformation & Council Development	10
Software Licences (FAST)	Med	Planned	Transformation & Council Development	5
Change Controls (CIPFA Matrix)	Med	Planned	Transformation & Council Development	5
Change Control –Oracle*	Med	Planned	Transformation & Council Development	5
Digital Strategy	Med	Planned	Transformation & Council Development	10
Use of Idea - Data Matching NFI	n/a	Planned	Section 151 Assurance	5
<b>Projects &amp; Special Investigations</b>				
Unpresented Cheques	n/a	Planned	Section 151 Assurance	5
Galileo Management System	n/a	Planned	Section 151 Assurance	10

Annual Plan & Annual Report	n/a	Planned	Section 151 Assurance	5
Annual Consultation Exercise	n/a	Planned	Section 151 Assurance	10
Recommendation Tracker Exercise	n/a	Planned	Section 151 Assurance	5
Follow-ups	n/a	Planned	Section 151 Assurance	20
PSIAS External Inspection	n/a	Planned	Section 151 Assurance	10
<b>Miscellaneous Audits</b>				
Swansea Central Phase 1 Programme & City Deal Update	New	Planned	Transformation & Council Development	10

\* Audits deferred from 2021/22 plan.

**Cross Cutting Audits** – 90 days

**Section 151 Officer Assurance** – 426 days

**Corporate Priorities**

**Safeguarding** (Safeguarding People from Harm) – 412 days

**Education** (Improving Education and Skills) – 168 days

**Economy & Infrastructure** (Transforming our Economy and Infrastructure) – 303 days

**Poverty** (Tackling Poverty) – 170 days

**Resources & Biodiversity** (Maintaining and Enhancing Swansea’s Natural Resources and Biodiversity) – 90 days

**Transformation & Council Development** (Transformation and Future Council Development) – 180 days